

www.bharatkosh.gov.in

Bharatkosh Payment Procedure for Offline Mode:

Step 1:- To make payment, Select –quick payments

Step 2:- Select Purpose as - Ministry of Consumer Affairs, Food and Public Distribution Search

Step 3:- Choose - Testing Fees Receipts of NTH CHENNAI (With CGST and SGST) or Testing Fees Receipts of NTH CHENNAI (With IGST) whichever is applicable. (For Tamil Nadu customer select CGST and SGST and other state customers, select IGST)

Step 4:- On selection of "Purpose", PAO and DDO will be populated automatically as 003850 PAO(CA), Chennai and 202 128-Assistant Director (NTH).

Step 5:- Enter the amount to be paid.

Step 6:- Enter the remarks column with TR Nos.

Step 7:- Proceed to pay and take receipt as per the procedure given in the Bharatkosh user guide

Step 8:- After Payment you have to Update Payment Receipt in MIS Portal. There are two option i) Offline ii) Online. In this select Offline.

Step 9:- Update Payment Receipt & generate QR Code.

Step 10:- Take QR Code print out and Paste on the sample.

Step 11:- Sample Forward to Lab.